### ARTICLE VI PROJECT SUMMARY

#### SUFFOLK COUNTY

Department of Economic Development and Planning Legislative Designated Funding Form for Fund 192 – Omnibus 2021

### ALL APPLICATIONS ARE REQUIRED TO BE TYPED USING A COMPUTER, TYPEWRITER OR OTHER FONT-DRIVEN TOOL. HANDWRITTEN APPLICATIONS ARE NOT ACCEPTED.

Legislative Sponsor:			Federal ID #:	
Applicant: I (Use Legal Name)				
Staff are individuals hire	d and receive an IRS	S w2 form from your organization: YES	S NO	
Street Address (REQUIRE	D):			
Town:		State:	Zip Code:	
Mailing Address (if differe	ent):			
Town:		State:	Zip Code:	
Contact Person:				
		Email:		
Project Name:				
(Use additional paper i	f necessary.)			

Description of Project: (Please make sure this Cultural Tourism project reflects project description as awarded.)

**DETAILED BUDGET** 

Program Staff

Contracted Services such as Artists, Technical, Marketing

**Equipment Rental** 

**Supplies Pertaining to Program** 

Subtotal: §

Subtotal: §

Subtotal: \$

Subtotal:

## **PROGRAM BUDGET**

# **EXPLANATION OF COSTS**

### SUFFOLK COUNTY

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### SUFFOLK COUNTY MUST VERIFY THAT ALL EXPENSES ARE BEING CHARGED TO THE PROJECT

I. **PROGRAM STAFF:** Describe the duties of the staff (employee of the contract agency) with respect to this project activity. What percentage of effort is being charged to the project activity?

II. <u>CONTRACTED SERVICES</u>: Describe the activity or service and its relevance to the approved project.

III. <u>EQUIPMENT:</u> Identify the items to be rented or purchased along with costs. In the case of ongoing costs (e.g. rent and utilities) funds may only be used to cover that portion directly attributable to the program.

IV. **<u>SUPPLIES:</u>** Identify supplies to be purchased, itemize costs and explain relevance to the project.